



Guidelines for Contributors to *PNG Kundu*

We welcome factual and anecdotal stories of various lengths pertaining to Papua New Guinea, information about members, events, letters and enquiries, PNG book reviews, vales and reunions—a diverse range of material is accepted from members, non-members and PNG citizens.

- **Contributions to be submitted via email as MS Word documents**

They must be checked, and typed in a plain typeface, with the author's name included. Appropriate references are required if the article has been taken from a website or another primary source. PDF text files and handwritten or printed submissions cannot be accepted.

- **Length of contributions**

Articles should be between 500 and 1,500 words—longer submissions are welcome but may be split over two or more sequential issues due to space restraints. Vales are normally about 300–500 words, and longer ones may be reduced and the full version added to the website. Usually, news items, letters and book reviews should not exceed 500 words.

- **Photographs & Images**

Scans should be emailed as JPGs (approx. 300 dpi / 12 cm wide), with appropriate acknowledgement and captions. They should be provided as separate files and not embedded in the document. Unfortunately, slides or original photos cannot be accepted.

- **Front Covers**

We are always interested in receiving appropriate, copyright-free images that suit the format for this position. Specifications required are JPG / 300 dpi / 220 x 310 mm (min.) portrait size. Caption and photographer information must also be included.

- **Events Roundup & Diary**

If you have an activity to advertise, promote or report, please send the information as soon as possible for inclusion. Events are also listed on our website at *Resources>Events*.

- **All submissions are subject to editorial consideration**

However, we reserve the right to reject, reduce and/or postpone contributions to following issues subject to time and space, and there may be times when your patience is appreciated—however, members may add their stories and photos directly to our website.

We try to represent all submissions respectfully, and the journal supports the use of both *Pidgin* and *Tok Pisin*.

All contributions should be submitted to the editor at editor@pngaa.net by the Copy Deadline stated on the masthead page of each issue