



**PAPUA NEW GUINEA ASSOCIATION OF AUSTRALIA, Inc.**  
**2023 ANNUAL GENERAL MEETING Saturday 29 April 2023**  
**NOMINATION FORM**  
 for the election of  
**MEMBERS OF THE MANAGEMENT COMMITTEE 2023-2024**

**NOMINATOR**

I, ..... of .....  
 .....

being a financial member of the Papua New Guinea Association of Australia hereby nominate :

..... of .....  
 .....

for the position of \* .....

Signature .....Membership No. (if known) .....

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**SECONDER**

I, ..... of .....  
 .....

being a financial member of the Papua New Guinea Association of Australia second the above nomination.

Signature .....Membership No. (if known) .....

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**NOMINEE**

I, ..... of .....  
 .....

being a financial member of the Papua New Guinea Association of Australia, accept the above nomination.

Signature .....Membership No. (if known) .....

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\* Positions are President; Secretary; Treasurer; Editor; General Committee (8)  
 (Please photocopy if you require more than one Nomination form)

**THIS FORM MUST BE RECEIVED BY THE SECRETARY, PNGAA AT:**  
**PO Box 250, KILCOY QLD 4515 OR EMAIL TO: admin@pngaa.net**  
**BY 5.00PM ON 31 JANUARY 2023**

**For administrative convenience the Committee asks for nominations to be forwarded well before this deadline**  
*(please refer to Notes on reverse)*

## Notes

If you want to know more about these voluntary jobs, workloads, etc please contact: [admin@pngaa.net](mailto:admin@pngaa.net)

Computer literacy, whilst not essential, is an advantage and would assist in the smooth running of the Association.

Meetings are currently held via Zoom, with occasional face-to-face meetings in Sydney but this may be flexible, with travel expenses to meetings borne by the member.

Due to the wide geographic spread of the PNGAA Membership, an email to [admin@pngaa.net](mailto:admin@pngaa.net), preferably containing an attachment of a scanned image of the completed Nomination form, or a letter from the Nominee accepting nomination, would be acceptable. PNGAA reserves the right to communicate with the Nominee to verify his/her acceptance. A short bio of no more than 200 words would be appreciated from each person nominated. This should accompany the Nomination form and will be disseminated to members.

The following are the Rules dealing with the Constitution and Membership of the Management Committee together with the Election of Members of that Committee:

### Rule 15: CONSTITUTION AND MEMBERSHIP

- (1) Subject in the case of the first members committee to section 21 of the Act, the Committee is to consist of:
  - (a) the office-bearers of the Association; and
  - (b) 8 ordinary members or such other number as determined by an Annual General Meeting each of whom is to be elected at the Annual General Meeting of the Association under Rule 16.
- (2) The office-bearers of the Association shall be:
  - (a) the President;
  - (b) the Treasurer;
  - (c) the Secretary; and
  - (d) the Editor.
- (3) The President may not hold that office for more than four consecutive years (ie two terms).
- (4) Each member of the Committee is, subject to these Rules, to hold office for two years until the conclusion of the Annual General Meeting following the date of the member's election but is eligible for re-election.
- (5) In the event of a casual vacancy occurring in the membership of the Committee, the Committee may appoint a member of the Association to fill the vacancy and the member so appointed is to hold office, subject to these Rules, until the Annual General Meeting when the next biennial elections are held.
- (6) The Management Committee has the power to establish or recognise regional groups of members within Australia or in Papua New Guinea and that such groups will be governed by the Rules of the Association.

### Rule 16: ELECTION OF MEMBERS

- (1) Nominations of candidates for election as office-bearers of the Association or as ordinary members of the Committee
  - (a) shall be made in writing, signed by 2 members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination);
  - (b) Nominations must be received by the Secretary by close of business on 31 January of the year in which elections are held.
- (2) If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated are taken to be elected and any vacant positions remaining on the Committee are taken to be casual vacancies.
- (3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (4) If the number of nominations received exceeds the number of vacancies to be filled, a postal ballot is to be held notwithstanding the provisions of Rule 33. This will be supervised by one or more independent honorary returning officer(s) appointed by the Management Committee.

**PLEASE RETURN THIS NOMINATION FORM BY 5.00PM ON 31 JANUARY 2023**  
**[www.pngaa.org](http://www.pngaa.org)**